

Erasmus Student Work Placement in Spain

EMPLOYER INFORMATION

Name of the company	Transnational Consulting, S.L.
Address inc post code	C/Ivan Pavlov nº 8 bloque 2, 1º I, 29590 Malaga, Spain
Telephone	+34 951 013 434
Fax	+34 952 041 676
Number of employees	21
Short description of the company	Transnational Consulting, SL is a consulting company that aims to provide integral services: Human Resources Consulting, Financial and Accounting Consulting and Translation. Our clients are mostly small and medium enterprises from a tourism sector. This dynamic company located in beautiful and tourism Malaga in the Costa del Sol is made of a professional team willing to share their experience with you.

CONTACT DETAILS

Contact person for this placement	Kamila Silska
Department and designation, job title	Human Resources
Direct telephone number	910601935
E-mail address	practicas@transnational.es

APPLICATION PROCEDURE

Who to apply to (including contact details)	Kamila Silska (practicas@transnational.es)
Deadline for applications	19/12/2014
Application process	The candidate has to send: CV and any other relevant information (in English).

PLACEMENT INFORMATION

Department, Function	Translation, Interpretation
Location	Malaga (Spain)
Start Date	as soon as possible
Duration	3 – 6 months (with a possibility of an extension)
Working hours per week	40 hours

Description of activities, task	Translation from English or Spanish to Portuguese tourism related texts. Adapting programs to Portuguese grammar, editing and proofreading.
Accommodation	The company provides a flat for interns.
Details of financial and "in kind" support to be provided	The company pays for a rest, students cover bills for electricity and gas.

COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS

Languages and level of competence required	Portuguese – native language, English or Spanish – professional proficiency,
Computer skills and level of skills required	Knowledge of MS Office, mail, and Internet
Other	Team worker, organized, and with a high sense of responsibility.

If you would like further information please do not hesitate to contact us.
Looking forward to hearing from you.